

VIBGYOR
Kids
Parent Hand
Book

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1. BRIEF HISTORY

VIBGYOR Kids schools are the brain child of a team of professionals sharing a common vision of providing holistic education, in a stress-free environment with individual attention. Our schools are known to be ideal places for learning through fun, building on skills and application based wisdom. Our aim is to be considered among the finest education institutions in the nation. We endeavour to achieve this by providing school infrastructure which meets international standards and ensuring an exceptionally well trained and dedicated teaching staff.

VIBGYOR Kids is not just a school, it is a vision to bring change in the education system and empower the new generation with life skills for the challenges of a dynamically changing world.

2. VISION

Our vision is to provide the highest quality of education in a safe, secure and nurturing environment to develop our students into progressive thinkers and lifelong bearers of skills that will prepare them for the challenges of a dynamically changing world.

3. MISSION

Our mission is to provide individual attention and opportunities to foster integrative, innovative and critical thinking in our students so as to make them knowledge seekers who attain their maximum potential through an enjoyable learning process.

4. UNIQUE STUDENT ID

Every student is given a unique Enrollment number. This number is to be used in all communications, references, fee pay-in slips and other matters relating to the school.

5. SCHOOL SCHEDULE & TIMINGS

5.1 School Schedule

VIBGYOR Kids will normally have a Summer, Diwali and Christmas break. Precise dates for the above will be mentioned in the school diary or communicated by circulars.

5.2 School timings

Refer to Centre Specific Annexure*

6. SCHOOL FEES

- All School Fees are payable on a quarterly basis in advance.
- The quarters are defined as under:

Q - 1 April – June
Q - 2 July – September
Q - 3 October – December
Q - 4 January – March

- Advance payment of school fees for the entire year is accepted.
- The Cheque / DD should be crossed and drawn in favour of:
VIBGYOR KIDS” _____ (Centre Name)
Refer to Centre Specific Annexure for Centre name *
- The fees for the first quarter i.e. 1st April to 30th June will be collected, between 1st and 15th April, along with the post dated cheques for the remaining quarters. All such post dated cheques should be dated as 1st of the first month of the each quarter i.e. 1st July, 1st October and 1st January.
- If the School fee is not paid/ honoured on or before 15th of the beginning of the quarter, surcharge will be levied @ of 3% per month on the amount outstanding/overdue, after the due date. In such cases, fee plus surcharge should be tendered to the school with a new cheque/ Pay Order.
- The parents may be requested to produce the fee receipt to confirm payment of fee, if the same is required by the school.

- The name, enrollment number, and grade, division of the student need to be written on the reverse of the cheque.
- In case the cheque gets dishonoured, a new cheque including the cheque return charges of Rs.500/- needs to be issued.
- Fees once paid are neither refundable nor transferable.
- The school fees include school essentials, snacks and field trips.
- The school fees do not include lunch from cafeteria, bus transport and over night field trips.
- Those who wish to apply for a School Leaving Certificate will need to apply before the beginning of the next quarter, failing which the parent will be required to pay the fees of the following quarter.

Please Note: In the event that the school fees are not paid for beyond one month after the due date, the management reserves the right to strike off the name of the student from the school musters.

6.1 School Fees Payment

Period	Days	Timings
1st April to 30th April 2011	All Days (Except Sundays and Bank Holidays)	9.00 am to 1.00 pm.
30th April Onwards	Mondays, Thursdays & Working Saturday (1st, 3rd & 5th) except bank holidays	9.00 am to 1.00 pm.

7. COMMUNICATION

7.1 Teacher - Parent Communication

- The school diary which has a section allocated for specific teacher parent communication is the recommended form of communication. Parents are requested not to send communication on chits of paper as these can be misplaced and not communicated to the teacher.
- It is absolutely mandatory for the parent to read and acknowledge the student's diary everyday and also to check for any notes / suggestions or remarks sent by the school authorities.

- Parents should also read and update themselves on the circulars and notices uploaded on the Student’s Portal.

7.2 Help Desk

VIBGYOR Kids has a Help Desk to help you with any queries, problems or suggestions.

Period	Days	Timings
1st April to 30th April 2011	All Days (Except Sundays and Bank Holidays)	9.00 am to 1.00 pm.
30th April Onwards	Mondays, Thursdays & Working Saturday (1st, 3rd & 5th) except bank holidays	9.00 am to 1.00 pm.

For communication with the Help Desk- **Refer to Centre Specific Annexure***

Note:

- In the event a meeting is necessary with the Principal, Coordinator or Counsellors the help desk will arrange for the meeting at a convenient time.
- Appointments will be at the discretion of the help desk based on the time schedule and the nature of the query or problem.
- Appointments will be on a one to one basis to address the individual’s issues.
- Representations by proxy or for other than one’s own ward will not be entertained. Appointments cannot be combined.
- In an eventuality wherein there is a change in the regular procedure of fetching your child, all such applications need to be made at least 2 working days in advance. No phone calls will be entertained.

8. CURRICULUM AND METHODOLOGY

The Preschool curriculum at VIBGYOR is unique among early childhood programmes. It is a comprehensive curriculum that addresses all facets of early childhood development. It identifies specific skills and knowledge that are critical to a young child's development in terms of "readiness to learn". It presents skills and knowledge that progress from the very basic to the more challenging levels, so that

children build new knowledge and skills based on what they have already learnt. It represents shared knowledge. Only by explicitly specifying the competencies and knowledge that all children should be equipped with, can we ensure access to an excellent and fair education for all. The Preschool curriculum allows children to experience and develop skills required for a solid foundation of future learning.

8.1 Assessment System

The Preschool assessment programme is based on continuous class observation and evaluation of the child. A progress report will be made available on the ERP at the time of the PTM. The final Report Card will be available on the ERP only at the end of the academic year.

8.2 Homework Guidelines

Parents are expected to refer to the student's diary and homework books regularly and ensure that homework is completed and submitted in the allocated time. Parents can assist the child with their homework; however the homework is to be done by the children with least amount of assistance from adults. Parents are exhorted not to do the child's homework.

8.3 Field Trips

Field trips are an extension of concepts explored in the classroom. Children learn better when they are provided with a 'hands on experience'. Field trips are carefully planned, reviewed and monitored by our staff to ensure the safety of the children.

During an academic year parents can expect a minimum of 5/6 field trips. The details of the field trip will be intimated to parents via the diary or circular. Most of the field trips for the Pre School Section (afternoon and evening) will commence in the first half of the day. In such cases the parents are expected to drop off and collect their wards from the school. In situations where the field trip extends beyond school hours, parents will be expected to collect their children from the school.

Note: The School takes adequate safety measures, precaution and also necessary care during transit. However, the School or its Management or its Bus Contractor shall not be held liable for any injury, accident or damage.

The children need to come in school uniform and must wear their ID cards.

8.4 Special Days

Special days are an important part of the academic programme of the children. On such days parents are invited to be a part of the special day activities.

Special days are organized for children to demonstrate their skills and abilities. Parents are invited to view the work done by their children. We strongly recommend that parents encourage the children by being proactive and attending these special days and activities.

9. CODE OF CONDUCT

9.1 Punctuality

The children need to come to school on time. The children are expected to be in school 5 minutes before the school time.

9.2 Attendance and Absenteeism

- It is important for students to have a minimum of 80 % attendance for the entire academic year.
- It is mandatory for students to attend the first and the last day of school (i.e. before and after every vacation). If due to some unavoidable reasons they are unable to do so, a written permission needs to be obtained from the Principal before the child can attend the academic session.
- For any other day of absence the parents should submit a written explanation in the diary.
- If sick leave is being mentioned and it is for more than 3 days, the parent should submit a doctor's certificate.
- No half days or early leave for students will be permitted.
- When a long term absence is anticipated, parents/guardians should obtain written permission from the Principal.

- No leave will be granted for family vacations, festivities, ceremonies, overseas trips, etc.
- No assessments will be rescheduled or re-conducted to accommodate a student's absence.

10. UNIFORM AND GROOMING

10.1 Uniform

- The students of Playschool and Nursery classes are expected to wear their school uniform on Mondays and Thursdays only.
- The students of Jr. KG and Sr. KG are expected to attend school in complete uniform on all days.
- During the rainy season the students will be required to come in black floaters. They should not wear shoes with laces.
- **The students of Preprimary are expected to wear their ID Cards at all times.**

10.2 Grooming

General

A student's personal appearance is the responsibility of the student and the parents, but is of vital concern for VIBGYOR Kids, especially when the appearance or personal grooming habits are disruptive to the functioning of the school. Administrators reserve the right to make decisions concerning appropriate dress.

- Students should present themselves neatly and be well-groomed.
- Students should maintain high levels of personal hygiene.
- Any extra attire beyond uniforms—including jewellery, sunglasses, hats, scarves, bandanas, and stocking/skull caps, sweat/sports bands, long earrings, chains, pendants, rings or bracelets, fancy / expensive watches, bangles etc., will not be permitted.

Girls

- Girls may wear simple studs or small thin round earrings.
- Ribbons/hair bands must be black.
- Hair should be worn neatly and plaited or worn in two ponytails if below

shoulder length.

- Nail polish or long nails or mehndi application on hands will not be allowed.
- Colouring of hair will not be permitted.

Boys

- Boys are not permitted to wear earrings or ear studs.
- The hair should be cut short and should not fall over the collar or over the forehead.
- No fancy hairstyles will be allowed.
- Colouring of hair will not be permitted.

Note: If on any religious grounds any of the above cannot be followed, written permission from the Principal of the school will have to be obtained.

10.3 Behaviour and Ethics

- All students are responsible to the school authorities for their behaviour both in and outside the school. Any indiscipline on the part of the student shall render him/her liable for disciplinary actions.
- Fighting, bullying, creating disturbances, denying use of facilities to others, and/ or acting in such a manner as to risk injury to others, using threats or intimidation against others, theft or any other unlawful activity will not be permitted.
- Students must respect the property of others, including keeping all books, facilities, equipment and other materials used in the school in good condition and refrain from damaging school property and/ or the property of others. No student should scratch or spoil the desks or chairs, school furniture or fixtures, curtains, etc.; write or draw anything on the walls or in any way damage things belonging to others.
- Care should be taken to keep the school clean at all times. Litter must be disposed off in the dustbins provided.

11. ESSENTIALS TO BE CARRIED EVERYDAY TO SCHOOL

- Student ID Card
- Labelled School Bag
- School Diary
- Extra set of clothes and inner wear, Napkin
- Labelled water bottle
- Tiffin box for children who do not avail of the school snacks facility
- Library bag needs to come back to school every Monday

12. THINGS NOT TO BE CARRIED TO SCHOOL

- Expensive and flashy items like fancy watches, jewellery, pens, etc.
- Electronic items like IPods, Cellphones, Discman/ Walkman, PSP, Game boy, CDs, CD Players, Hand held video games, etc.
- Toys, balls, and sporting equipment.
- Inappropriate books, magazines, cassettes, etc. with racist, communal or obscene literature or images.

In the event that these items are found with the children, they will be confiscated and not returned under any circumstances. Disciplinary action will be taken as deemed fit by the school authorities.

13. DISCIPLINE POLICY

All students are held responsible for their own behaviour. When a student of VIBGYOR Kids is found to be misbehaving repeatedly, parents may be called in by the Coordinator to discuss the problem. If the student continues to misbehave and show aggressive behaviour which can disrupt the working of the class, the parent may be asked to withdraw the child from the school.

14. BIRTHDAY CELEBRATION

- While we understand that a birthday is a special day in a child's life, parents are encouraged to keep the celebration and expenses to a bare minimum.
- The child celebrating birthday can come to school in party wear. While parents are permitted to send cake for the child to cut in the class, the birthday cake is

not compulsory.

- The cake needs to be eggless with no icing or cream on it.
- No return gifts or gifts for teachers should be distributed or accepted.
- If parents wish to invite the class students for a birthday party, they are encouraged to invite all the children.
- Distribution of birthday invitation in the school will only be permitted if all children of the class are invited.

15. PETS ON CAMPUS

Dogs and cats or any pets are not permitted on campus unless specifically requested of a parent for any curriculum related matter by the school authorities.

16. LOST AND FOUND

The school is not responsible for the loss / misplacement of items. In the event that any item is lost, parents are required to contact the Help Desk personally within 2 working days of the loss. If the item is not traced, it will be considered lost. The school will not be liable for the lost item.

17. EMERGENCY

17.1 Fire Drill

An emergency fire drill will be conducted twice in an academic year.

- At the sound of the fire alarm, teachers will take their students to the designated safety area, and assemble in class lines.
- Once lined up, teachers take attendance and fill out the attendance sheet.
- This sheet is sent to the Principal.
- The all clear signal will be given through an announcement.

17.2 Earthquake or Imminent Danger Drill

In the event of an earthquake or imminent danger staff and students need to be aware of the procedures using the DROP command and put them into effect immediately. An emergency drill will be conducted twice in an academic year.

When the DROP command is given, the following actions are taken if inside the

school building:-

- Drop to knees facing away from windows, knees together.
- Get under equipment (desk / table etc.) where available (try to avoid glass and other objects from falling on you).
- Fold arms on the floor close to the knees
- Bury face in arms and close eyes tightly.
- Remain in position until the teacher gives the next command.

When the DROP command is given, the following actions are taken if outside the school building:-

- DROP immediately to the ground and cover head with arms.
- Stay in position till the teacher or administrator gives instructions.

Closure of school during emergencies –

In the event of:

- Curfew in the area or on the roads approaching the school.
- Serious warning from the city authorities on floods / earthquakes / riots, etc. The school authorities may take the decision to keep the school closed at their discretion, keeping in mind children's safety.

Note:

- **During monsoons, the school will remain open on all working days. On the days of heavy rainfall, parents' discretion is advised for sending their children to school.**

17.3 Emergency Dispersal of students during Floods / Civil Unrest

- The school buses will not ply during such emergencies.
- The parents will be notified by the school authorities to fetch their children from school.
- The children will be handed over to the parents or guardians only on presentation of bearer cards/authority letter and/ or if the parent/guardian is identified by the teacher and student.
- In an extreme case, when it is impossible to move out of the school premises and it is required to take shelter in the school building, basic arrangements will be provided for the students by the school.

18. PARENT TEACHER MEETS - PTM

Parent Teacher Meets are scheduled 3 times in a year. The parents get an opportunity to go through the class work sheets, assessment sheets and other work done by the child in school. All aspects, academic and non academic related to the child are discussed during this meet.

PTM dates will be communicated to the parents through circulars. Parents will be allotted a time slot to meet the teachers. Parents are expected to adhere to their allotted times to avoid causing any kind of inconvenience to themselves and other parents. It is compulsory that parents attend the PTM.

19. LIBRARY

The mission of the library is to support the school curriculum, promote appreciation of literature, and teach literacy skills.

19.1 Library Books

The students will be issued library books before every weekend by the class teacher. These books are to be read over the weekend and then returned on Monday in the library bag.

20. SICK BAY

- The school is equipped with a sick bay and a trained nurse. The school has a doctor on call, who will visit the school as and when required.
- While every precaution is taken by the school to provide a safe and secure environment for the students, in the unfortunate eventuality of an accident or student falling ill, the first step will be to take the child to the sick bay.
- If the incident is minor, the nurse will administer the treatment.

However, in case of any major incident the school may need to call the doctor on call. Parents will be informed of the incident by the nurse as soon as possible. Parents may be requested to collect their children from school.

20.1 Guidelines for Health

- The health of all students is of vital concern to us.
- The health form needs to be filled in accurately and submitted to the school before the commencement of the academic year.
- In case of any major change in the information given in the health form, parents are required to inform the school in writing.
- Do not send children to school if they have bad cold, cough, fever or are suffering from a contagious or infectious disease.
- Medication can be administered at the school (with written instruction from the parents) Under such circumstances medicines sent to school should be accompanied with a copy of the doctor's prescription.

21. SPECIAL COUNSELLING CELL

Students face diverse challenges both personally and developmentally. The special counselling cell helps students tackle these challenges.

Our counselling cell is qualified: -

- To provide prevention and intervention programmes.
- To implement counselling programmes that promotes and enhances students' over all development.
- To cater to the students with specific learning difficulties.
- To cater to the students with special emotional/ behavioural / social needs.
- To help students attain age appropriate social skills.
- To help students to develop decision making skills to design an appropriate career plan.
- To provide workshops and training programmes for school community.

21.1 Identification of Special Needs

- References from parents at the time of admission.
- Teacher references/observation of the child during the academic year.
- Observations of the student by professionals after parents/ teachers refer the need to the Special Counselling Cell.

Note:

- Depending upon the level of support required for the student, parents may be required to pay additional fees for the support.
- Parents may be asked to arrange for a special educator exclusively for their child, who will work under the supervision and guidance of the school special education cell.
- Parent's participation is an important aspect of special support. Parent may need to come to school more often in such cases.
- Children who do not show improvement in our school may be asked to seek admission elsewhere.
- In all cases the school authorities' decision will be considered as final. Parents are required to adhere to the decisions of the school authorities.

22. CANTEEN / CAFETERIA

- Delicious and nutritious Snacks/Meals are provided to all the Pre School students.

Note: Parents are requested not to send junk food, especially packets of chips and aerated drinks to school

23. BUS SERVICE

- Bus facilities on selected routes are available for students in Jr. KG and above.
- The school is not directly responsible for transport and will appoint a school bus operator under contract. Parents interested in availing of the same for their children are requested to fill the Bus Enrollment form available at the Help Desk.
- The bus facility shall be extended to students depending upon the feasibility of the bus route and availability of a seat in the specific bus.
- Every bus has a female attendant who will accompany the students on all routes.
- Students will not be handed over to the parent/guardian without the bearer card.
- The school will not be responsible for any delay or cancellation of bus service.
- Misbehaviour / indiscipline in the bus or non-payment of bus fees may lead to cancellation of the bus facility for the student. The school retains the right to deny

the facility to anyone without assigning any reason whatsoever.

- Transportation fees are to be paid directly at the Fee Desk.

All transportation related queries should be directed to Help Desk.

23.1 Routes

The suitability of a route to school will be assessed by the bus operator. The suitability of the route will depend on the distance, load factors and road conditions.

23.2 Pickup Points

Students will be collected as near to their home as possible although they may have to walk a 'reasonable' distance to meet the transport. The pickup point will be determined by the bus contractor. The responsibility for ensuring a child's safety in getting to and from the picking up/setting down point rests with the parent.

- Under no circumstances shall students or their parents / guardians compel the bus employee to divert any route or change any pick-up or drop-off point allotted at the beginning of the year.

23.3 Permanently Excluded Students

Students who show aggressive behaviour, creating disturbances and/ or acting in such a manner as to risk injury to themselves and others in the bus will be permanently excluded from the transport facility.

Parents are encouraged to avail of the bus facility to avoid traffic congestion during the arrival and departure time. Nonetheless, for parents who prefer to drop their children by private transport, the school is not responsible for their vehicle parking or traffic congestion. Parents are requested to drop their children and leave the school premises immediately.

24. SECURITY

- Our aim is to provide a safe and secure environment for our students, staff and visitors. We request parents and other visitors to co-operate with the security personnel at all levels.
- All visitors are expected to come to the security cabin at the main gate, sign in the Visitor's book, wear a visitor's badge and report to the Help Desk.
- All parents who make an appointment to meet with a member of staff must follow the same procedure as above.

- Kindly note that the staff has the right to challenge visitors who are not wearing a visitor's badge.
- Students should not come to school unescorted.
- Students will be handed over only to the person holding the bearer card.
- During emergencies the emergency protocol will be followed.
- We strongly recommend that children should not be sent or picked up by new house maids or drivers. In case this is unavoidable and there is a change of staff, the class teacher should be informed of the same immediately.

25. TEMPORARY GUARDIANSHIP

At times during the school year, parents may have to leave the city, but they may wish to keep their children in school. VIBGYOR Kids requires the parents to fill out a Temporary Guardianship form and send it to the office. Parents may ask for the form from the school office during the school office hours.

26. SCHOOL SHOP

Timings for Parents:

Period	Days	Timings
1st April to 30th April 2011	All Days (Except Sundays and Bank Holidays)	9.00 am to 1.00 pm.
30th April Onwards	Mondays, Thursdays & Working Saturday (1st, 3rd & 5th) except bank holidays	9.00 am to 1.00 pm.

26.1 Items available at the School Shop:

1. Library Bags
2. ID Cards and Bearer Cards
3. Schools Books and School Diary
4. School Shoes
5. Winter uniforms (pull overs)

Note: Most of the items will be available only on order.

* * * * *

Section - 27

ERP

The Parents Login module provides parents with complete information related to the child's academic activities. This information is directly taken from the ERP Solution deployed by the school. This ERP Solution tracks various aspects of a child's activities like the attendance, academic progress, information regarding events and holidays, reference manuals, syllabus details, etc. This guide provides an overview to access the various information modules.

To login to the Parents Module visit the website <http://www.vibgyorhigh.com> / <http://www.vibgyorkids.net>



On the top right section of the main page you can see the link for Parents Login.



When you click on the above link you will reach the Login Page.



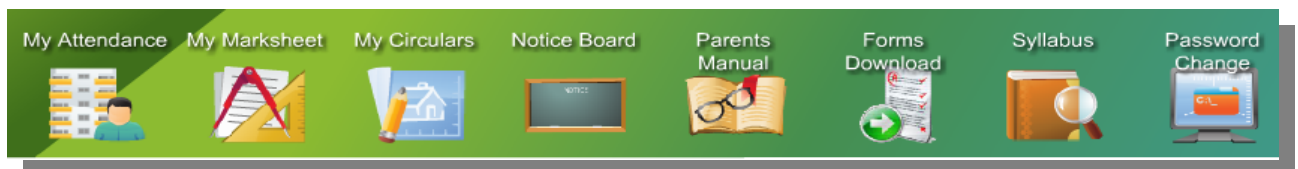
Please fill in the User Name & Password to proceed further.





On successful validation of the credentials you will be able to access the Parents Module as shown below:

This module has various details as listed below

1. My Attendance
2. My Marksheet
3. My Circulars
4. Notice Board
5. Parents Manual
6. Forms Download
7. Syllabus
8. Password Change
9. My Discipline Slips
10. Event Calendar
11. Holiday List



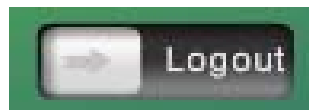
The bottom of the screen has the Icons to access the different details as shown above.

In case you are unable to see all the Icons use the  to scroll Right and the  to scroll Left.

Once you access any of the above modules if you minimize them they are stacked vertically on the Right side of the screen as shown below.



The top of the screen displays a Notification of the Notice board Updates and the Logout button.



1. My Attendance



This Section provides the student's Attendance details summary in the format shown below.



2. My Marksheet



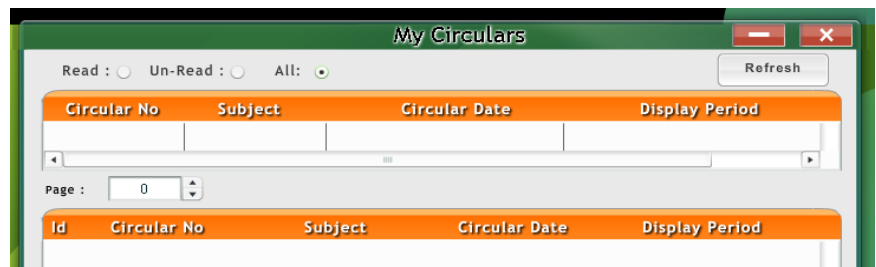
This section provides the student's mark sheet. Based on the school year selection the available mark sheets are displayed. On clicking the desired Term the Mark sheet opens in a new window in PDF format.



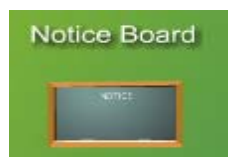
3. My Circulars



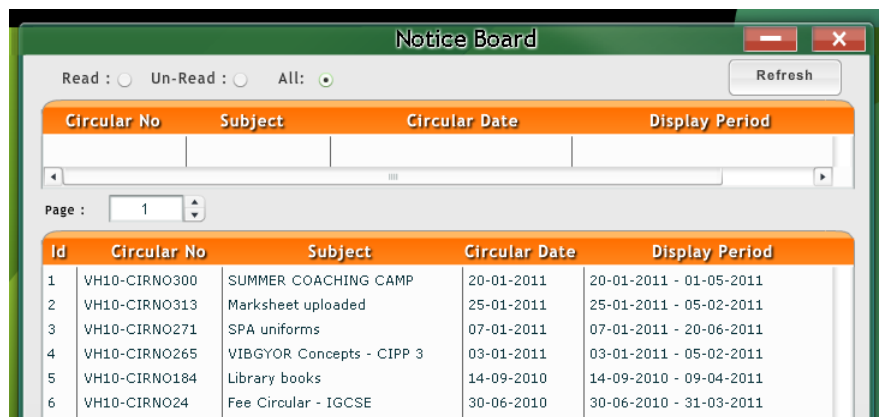
This Section provides the student with His / Her Specific Circulars.



4. Notice Board



This Section provides the student with General Circulars common to the Grade / School.



5. Parents Manual



Here the parents can access the Parents Manual. This will open in a new window in PDF format.

6. Forms Download



Forms required by the parents to fill in like NOC, Health forms, etc are available in this section for parents to download fill and submit to the School when ever required.

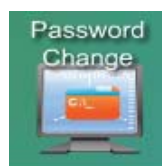
Forms Download		
Parents Download		
S/N	Downloads	Remarks
1	HEALTH INFORMATION AND AGREEMENT FORM	
2	RESOURCE FORM	
3	ENROLLMENT & INDEMNITY LETTER	
4	NOC	

7. Syllabus



Students Board and Grade specific Syllabus details are available for download in this section. This will open in a new window in PDF format.

8. Password Change



The section enables the access password to be changed for enhanced security and prevention of misuse. Enter the current OLD password and then the desired NEW password and click on GO.

Password Change	
Password Information	
User Name :	<input type="text" value="vh10-enrno1439"/>
Old Password :	<input type="password"/>
New Password :	<input type="password"/>
<input type="button" value="Go"/>	

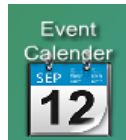
9. My Discipline Slips



This Section provides the student with His / Her Specific Discipline Slip details. Click on the Individual entry to get additional details.

Slip		Remark
1	Yellow Slip	Yellow Slip - First Warning given to Student

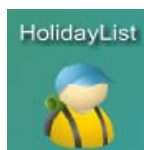
10. Event Calendar



This section provides the list of Events scheduled for the Class / Grade / School.

Id	Events	Description	View

11. Holiday List



This section provides the Holiday List for the School.

Holidays	Description	View	Id

Section - 28

**CENTRE
SPECIFIC
ANNEXURES**

28.1 – Annexure 1
Mumbai (Goregaon West)

*** 5.2 School timings**

Section Timings

Playschool : 2:45 pm to 4:45 pm

Nursery : 2:45 pm to 5:15 pm

Jr. KG : 2:45 pm to 5:55 pm

Sr. KG : 2:45 pm to 5:55 pm

Note: Students will be required to attend school and/ or school activities on occasions beyond the above as and when informed.

*** 6.School Fees**

- The Cheque / DD should be crossed and drawn in favour of:
“VIBGYOR Kids”

*** 7.2 Help Desk**

You may communicate with the Help Desk through:

Telephone : 39577070

Fax : 39577001

E-mail : helpdesk.mumbai10@vibgyorhigh.com

28.2 – Annexure 2
Mumbai (Malad East)

***5.2 School timings**

Section Timings

Playschool : 9:00 am to 12:00 noon (Batch I) & 12:30 pm to 3:30 pm (Batch II)

Nursery : 9:00 am to 12:00 noon (Batch I) & 12:30 pm to 3:30 pm (Batch II)

Jr. KG : 9:00 am to 12:00 noon (Batch I) & 12:30 pm to 3:30 pm (Batch II)

Sr. KG : 9:00 am to 12:00 noon (Batch I) & 12:30 pm to 3:30 pm (Batch II)

Note: Students will be required to attend school and/ or school activities on occasions beyond the above as and when informed.

*** 6.School Fees**

- The Cheque / DD should be crossed and drawn in favour of:
“**VIBGYOR KIDS – MALAD East**”

*** 7.2 Help Desk**

You may communicate with the Help Desk through:

Telephone : 31921220

Fax :

Email : helpdesk.mumbai11@vibgyorhigh.com

28.3 – Annexure 3

Pune (NIBM)

*** 5.2 School timings**

Section Timings

Playschool : 9:00 am to 12:30 pm

Nursery : 9:00 am to 12:30 pm

Jr. KG : 9:00 am to 12:30 pm

Sr. KG : 9:00 am to 12:30 pm

Note: Students will be required to attend school and/ or school activities on occasions beyond the above as and when informed.

*** 6.School Fees**

- The Cheque / DD should be crossed and drawn in favour of:

“VIBGYOR Kids KONDHWA”

*** 7.2 Help Desk**

You may communicate with the Help Desk through:

Telephone : (020) 30446000

Fax : (020) 30446029

E-mail : helpdesk.pune20@vibgyorhigh.com

28.4 – Annexure 4

Pune (Balewadi)

*** 5.2 School timings**

Section Timings

Playschool : 9:00 am to 12:00 noon

Nursery : 9:00 am to 12:30 pm

Jr. KG : 9:00 am to 12:30 pm

Sr. KG : 9:00 am to 12:30 pm

Note: Students will be required to attend school and/ or school activities on occasions beyond the above as and when informed.

*** 6.School Fees**

- The Cheque / DD should be crossed and drawn in favour of:
“VIBGYOR Kids - Balewadi”

*** 7.2 Help Desk**

You may communicate with the Help Desk through:

Telephone : (020) 32677771/ 8805010672

Fax :

E-mail : helpdesk.pune21@vibgyorhigh.com

28.5 – Annexure 5
Bengaluru (Marathahalli)

*** 5.2• School timings**

Section Timings

Nursery	: 8:30 am to 12:30 pm
Jr. KG	: 8:30 am to 12:30 pm
Sr. KG	: 8:30 am to 12:30 pm

Note: Students will be required to attend school and/ or school activities on occasions beyond the above as and when informed.

*** 6.School Fees**

- The Cheque / DD should be crossed and drawn in favour of:
“VIBGYOR Kids - Marathahalli”

*** 7.2 Help Desk**

You may communicate with the Help Desk through:

Telephone	: (080) 42777000
Fax	: (080) 42777000
Email	: helpdesk.bangalore40@vibgyorhigh.com

28.6 – Annexure 6
Bengaluru (Haralur)

*** 5.2 School timings**

Section Timings

Playschool : 9:00 am to 11:30 am

Nursery : 8:30 am to 12:30 pm

Jr. KG : 8:30 am to 12:30 pm

Sr. KG : 8:30 am to 12:30 pm

Note: Students will be required to attend school and/ or school activities on occasions beyond the above as and when informed.

*** 6.School Fees**

- The Cheque / DD should be crossed and drawn in favour of:
“VIBGYOR KIDS - HARALUR ROAD”

***7.2 Help Desk**

You may communicate with the Help Desk through:

Telephone : (080) 40968427/28/29

Fax : (080) 42280563

E-mail : helpdesk.bangalore41@vibgyorhigh.com

28.7 – Annexure 7

Kolhapur

***5.2 School timings**

Section Timings

Playschool : 8:30 am to 12:00 noon

Nursery : 8:30 am to 12:00 noon

Jr. KG : 8:30 am to 12:00 noon

Sr. KG : 8:30 am to 12:00 noon

Note: Students will be required to attend school and/ or school activities on occasions beyond the above as and when informed.

*** 6.School Fees**

- The Cheque / DD should be crossed and drawn in favour of:
“VIBGYOR Kids-Kolhapur”

*** 7.2 Help Desk**

You may communicate with the Help Desk through:

Telephone : (0231) 2615716/17/18/19

Fax :

E-mail : helpdesk.kolhapur50@vibgyorhigh.com

28.8 – Annexure 8

Vadodara

*** 5.2 School timings**

Section Timings

Playschool : 8:30 am to 12:00 noon

Nursery : 8:30 am to 12:00 noon

Jr. KG : 8:30 am to 12:00 noon

Sr. KG : 8:30 am to 12:00 noon

Note: Students will be required to attend school and/ or school activities on occasions beyond the above as and when informed.

*** 6.School Fees**

- The Cheque / DD should be crossed and drawn in favour of:
“**VIBGYOR Kids-Vadodara**”

*** 7.2 Help Desk**

You may communicate with the Help Desk through:

Telephone : (0265) 3247479 / 80

Fax : (0265) 2680606

E-Mail : helpdesk.vadodara30@vibgyorhigh.com

28.9 – Annexure 9

Lucknow

*** 5.2• School timings**

Section Timings

Playschool : 9:00 am to 11:30 am

Nursery : 9:00 am to 11:30 am

Jr. KG : 9:00 am to 12:10 pm

Sr. KG : 9:00 am to 12:10 pm

Note: Students will be required to attend school and/ or school activities on occasions beyond the above as and when informed.

*** 6.School Fees**

- The Cheque /DD should be crossed and drawn in favour of:
“VIBGYOR Kids - Gomti Nagar”

*** 7.2 Help Desk**

You may communicate with the Help Desk through:

Telephone : (0522) 4113400

Fax :

E-mail : helpdesk.lucknow60@vibgyorhigh.com